



UNIVERSITY OF SARGODHA

Office of the Controller of Examinations

Ref: SU/CE/TS/156

Dated: 30/08/2021

All Principals of Institutions/ Colleges
Affiliated under Term System for Session (2020-22 & 2020-24)
University of Sargodha,
Sargodha.

Subject: **Conduct of Mid Term Examination of 2nd Term**

The schedule of Mid Term Examination of 2nd Term session 2020-22 & 2020-24 is given below.

Date: 13-09-2021 to 18-09-2021

Maximum Marks: 30 (each course)

Weightage: 40% Short Questions 60% Long Questions

2. All Principals are requested to follow the regulations relevant to Mid Term Examination given below for ready reference;

13.5 *The date sheet of midterm examination shall be notified / displayed on the Notice Board well in time by the College under intimation to the Controller of Examinations, University of Sargodha.*

13.6 *The duration of examinations shall be as under:*

a) *Mid Term Examinations: Minimum 1 ½ Hours*

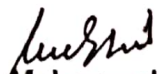
13.7 *Examination shall be held on consecutive days excluding holidays which means that no gap shall be allowed in the papers.*

13.8 *Questions paper for midterm shall be set by the respective teacher. However, Principal shall ensure the quality and standard of the question paper set by the teacher and keep record of solved answer books till verification and inspection by the University and issuance of official transcripts*

13.12 *The scripts of mid term examination shall be shown to the students by the teacher to review the marks awarded.*

13.14 *In case a student is not satisfied with his/ her award even after checking his/ her answer book of mid term examination or clarification from the teacher(s), he may submit a written application to this effect to the office of the Controller of Examination.*

3. In the view of the aforesaid, you are requested to conduct Mid-Term Examination, keep record of answer books, question papers, attendance of all students in college for inspection & verification by the university and submit award lists to this office in hard form as well as in soft form at <http://121.52.153.212:86/> latest by 30-09-2021.


Dr. Muhammad Bashir
Controller of Examinations



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